

**MINUTES FOR EAST SHORE CONSERVANCY DISTRICT'S  
ANNUAL MEETING AND REGULAR MEETING HELD ON 02.09.2023**

**The Annual meeting** was called to order at 11:05 a.m.

Present in the room were Chairman Fritz Steck, Vice Chair and Treasurer Jim Bremner, and Board Secretary Brian Welch. Present via zoom were Peter Cleveland, and Brad Wilson. Stephen Carter with Krohn and Associates, financial Accountant for the Board, attended via zoom. Kathy Clark, Manager for ESCD and acting secretary to the board was present in the room.

One District freeholder in the room was Beth Ann Clark. Attending by zoom were Linda Hippenhammer, Richard Starkey, Julie Hollowell, Katherine Moseley, Jerry Hazlewood, Linda Whitton, and two unidentified individuals presenting on-screen as K and Cell 2.

Fritz began the meeting by informing everyone that no elections were necessary as Pete Cleveland was the only petitioner for Area 1 and Brad Wilson was the only petitioner for Area 2. Both were given the oath of office and welcomed to the Board. They will sit for a four-year term beginning today, February 9<sup>th</sup> of 2023 and running until the annual meeting in 2027.

The minutes from last year's annual meeting were presented by Brian and approved by a motion from Jim with a second by Pete. Motion passed unanimously.

Fritz offered the following on the condition of the District:

- All but two of the existing shoreline freeholders have been hooked up to the system as of December 31<sup>st</sup> and the last two are scheduled to be completed as soon as weather allows.
- The environmental issue involving unsafe e-coli readings along the 18B road tributary that feeds into the waters of Lake Maxinkuckee has been fixed by hooking up a freeholder along that tributary in July of 2022. This work was made possible by East Shore Corporation covering the costs for this major project as set out in their by-laws to put all remaining funds towards an environmental cause, thereby ceasing their operations.
- The District billing program's ACH signup has gained ground and now stands at around 73% of freeholders paying with this method for their user fees. This encourages the District to hope that a 100% inclusion rate might be accomplished in a couple of years.

Jim requested that Steve Carter review the year end financials. Among other items noted by Steve, the principal on the bond issued by ESCD stands at \$1,258,649.63 The attached financials were accepted by a motion from Jim and a second by Brian. Motion passed unanimously.

The Annual Meeting was adjourned with a motion from Brian and a second by Jim. Motion passed unanimously.

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**ELECTION OF OFFICERS**

Fritz then opened **the regular meeting** at 11:15 by reading the proposed slate of officers:

- Fritz Steck as chairperson,
- Jim Bremner as vice chair and treasurer,
- and Brian Welch as board secretary.

Pete made a motion to accept the slate and his motion was seconded by Brian. Motion passed unanimously.

## **REPORTS**

Kathy presented the minutes from the December 8<sup>th</sup> meeting for acceptance as written. The minutes included Jason Young's drawing of the hookup section parts used at every connection point and shows the parts for which each of the District and the Freeholder are financially responsible. A motion was made by Brian and seconded by Jim. Motion passed unanimously.

Claims were then presented for the year ending December 31, 22 in the amount of \$19,753.96. A motion was made by Brian and seconded by Jim. Motion passed unanimously.

Claims for 1/9/23 to 1/30/23 for \$37,889.96 were presented next and approved by a motion from Jim and a second from Brian. Motion passed unanimously.

The Administrator's report was presented next and the first thing was a discussion on the remaining hookups along the shoreline. Kathy reported that she had an email from Neubauer who thanked the Board for allowing him to wait until closer to June, when the renovations on the cottage just purchased would be completed. Pete reported that Walther has not returned his emails or provided the report needed. He requested that Kathy follow up with them and report back. The report was accepted as written by a motion from Brian and a second from Jim. Motion passed unanimously.

Due to the late dates of certain banking statements, Steve was not able to provide financial reports for January of 2023 at this time.

## **NEW BUSINESS**

Item number 1 on the regular meeting agenda, Changes to the Rates and Charges Resolution, was tabled at Jim's request until the next meeting.

Jim explained that the Indiana Finance Authority and the Bank of New York Mellon Trust were in the process of re-amortizing the bond principal and interest payments after the Board submitted its second bundled P&I payments in November. This re-amortization will first be reviewed by Steve and will be shared with the Board at the next meeting.

Kathy requested that the Board permit her to write a check for the bond interest payment in late June to the BONY. Jim made a motion to approve and this was seconded by Fritz. Motion passed unanimously.

The exact date for the next meeting will be made at a later date.

The regular meeting was adjourned at 12:04 by a motion from Brian which was seconded by Jim. Motion passed unanimously.

**EXECUTIVE SESSION** took place and the issue was resolved.

Brian Welch, Secretary to the ESCD Board of Directors

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